

2025-2026 Professional Judgment Request Form

Student ID Number

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Name _____ DOB: _____

Address _____

Street
City
Zip
Telephone Number

2025-2026 financial aid eligibility is based upon the information you provided on the 2025-2026 Free Application for Federal Student Aid (FAFSA). A request for professional judgment is appropriate when you, your spouse or your parents experience a change in income that was reported on your original financial aid application. Check the situation below that applies, provide required documentation, and complete the second page of this form.

_____ I, my spouse, or one of my parents has experienced a change in income from work.
 Effective Date: _____ Who has experienced the change of income from work? _____

Required Documentation:

- 2023 & 2024 tax return transcript(s)
- Personal letter explaining the change in work (typed, signed and dated)
- Letter of termination from previous employer (if applicable)
- Pay stubs from current employer (if applicable)
- Other documents as requested by the Financial Aid Office.

_____ I, my spouse, or one of my parents has had a change in income other than from work since 2023 (ie. loss of unemployment Benefits, TANF, child support, social security, or one-time income).

Required Documentation:

- 2023 & 2024 tax return transcript(s)
- Personal letter explaining the change in income (typed, signed and dated),
- Pertinent legal documentation (ie. letter from the Social Security Administration, court order for child support)
- Other documents as requested by the Financial Aid Office.

_____ I, my spouse, or one of my parents has high medical or dental expenses in excess of 11% of my/their 2023 Adjusted Gross Income.

Required Documentation:

- 2023 & 2024 tax return transcript(s)
- Personal letter explaining the medical expenses (typed, signed and dated)
- Copies of all medical bills paid in the 2023 or 2024 calendar year
- Other documents as requested by the Financial Aid Office.

_____ I, my spouse or one of my parents has other circumstances which should be taken into consideration.

Required Documentation:

- 2023 and 2024 tax return transcripts
- Personal letter explaining the circumstances (typed, signed and dated)
- Other documents as requested by the Financial Aid Office.

By signing below, I certify that all of the information on this form and in the supporting documents is true and accurate to the best of my knowledge.

Student Signature: _____ Date: _____

Spouse/Parent Signature: _____ Date: _____

**Anticipated Total Income, Earnings, and Benefits for Calendar Year 2025
(January 1 – December 31, 2025)**

SOURCES OF INCOME Do not leave any sections blank. Write "0" if income type does not apply	Parent(s)		Student (and Spouse)	
	Actual 2025 year-to-date income (not monthly)	Expected total 2025 income	Actual 2025 year-to-date income (not monthly)	Expected total 2025 income
2025 income earned from work (includes earnings from wages, salaries, tips, business, and farm income). Include work-study earnings.	\$ _____ Father/Stepfather \$ _____ Mother/Stepmother	\$ _____ Father/Stepfather \$ _____ Mother/Stepmother	\$ _____ Student \$ _____ Spouse	\$ _____ Student \$ _____ Spouse
Interest and dividend income	\$	\$	\$	\$
Unemployment compensation	\$	\$	\$	\$
Net amount received of withdrawal from pensions or annuities (IRA, Keogh, etc.) – do not include rollovers	\$	\$	\$	\$
Capital gain and/or other gains	\$	\$	\$	\$
Cash received, or money paid on your behalf, not reported elsewhere on this form. Do not include cash received from a parent whose information is provided on this form			\$	\$
Alimony/maintenance	\$	\$	\$	\$
Other income, including rental income (list type): _____	\$	\$	\$	\$
Social security benefits, including Supplemental Security Income. Include amounts received for yourself and your children	\$	\$	\$	\$
Welfare Benefits/Temporary Assistance for Needy Families – do not include food stamps	\$	\$	\$	\$
Child support RECEIVED for all children	\$	\$	\$	\$
Other untaxed income and benefits* (see below)	\$	\$	\$	\$
Child support you have to PAY in 2025	\$(-)	\$(-)	\$(-)	\$(-)
Earnings from federal or state work-study programs	\$(-)	\$(-)	\$(-)	\$(-)
TOTAL EXPECTED 2025 INCOME	////////////////////	\$	////////////////////	\$

* Include 2025 payments to tax-deferred pension and savings plans (paid directly or withheld from earnings). Include untaxed portions of 401(k) and 403(b) plans; deductible IRA and/or Keogh payments; tax exempt interest income; foreign income; untaxed portions; credit for federal tax special fuels; housing, food, and living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits); workers' compensation; veterans non-education benefits, such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC); any other untaxed income and benefits such as VA Educational Work-Study allowances, untaxed portions of Railroad Retirement Benefits, Black Lung Benefits, etc. **Do not include student aid, Workforce Innovation Opportunity Act educational benefits, or benefits from flexible spending arrangements, e.g., cafeteria plans.**