



Administrative Use Only			
Application Received (date) _____	Deposit (Y/N) _____	Check# _____	Received By (initial) _____

APPLICATION AND CONTRACT FOR LCC PROVIDED HOUSING

Are You a RETURNING Resident to LCC Housing (I have lived on campus before)? YES [] NO []

What Semester(s) are you applying for Fall 20 Spring 20

STUDENT INFORMATION – PLEASE PRINT (may we share your contact information Y [] N [])

NAME	STUDENT #	
HOME ADDRESS		
CITY	STATE/PROVINCE	ZIP
STUDENT’S PHONE #	EMAIL	
SEX M [] F []	BIRTH DATE	Age (must be at least 17 at time of move-in)
Special Need(s) or Accommodation(s) YES [] NO []		Please describe any need/accommodation below

EMERGENCY CONTACT

Name	Relationship
Phone	Email

ROOM/ROOMMATE ASSIGNMENT*

Will You Be Participating in A Sport? YES [] NO [] Which Sport? _____

Name of Coach _____ Have You Signed a LETTER OF INTENT? YES [] NO []

What Is Your Major? HTM (EBM or Barrel Horse Training)[] Nursing [] Welding [] Cosmo []

Other [] (please describe) _____ LIST REQUESTED ROOMMATE(S) BELOW

Are You Requesting A Private Room? ** YES [] NO []

Are you requesting A Room in a “Pod” Suite? *** YES [] NO []

* Room assignments are made based on occupancy levels. Student’s roommate and or room assignment may change in consideration of, but not limited to: availability of space, individual needs, and or academic/athletic program consideration. Upon check-in, room and or roommate reassignment requests will be restricted within the first six weeks of the term. All room assignments and or roommate pairings must be approved by the Coordinator of Residence Life (see *Resident Handbook*)

** Private rooms are granted based upon occupancy level (available space); also depending on occupancy levels, an additional charge (double the room cost) may be applied – this charge may be adjusted/reduced, also based on occupancy levels.

*** Assignment to the “pod” suite rooms will be given to returning LCC housing residents, on a first come first serve basis.

I HEREBY CERTIFY THAT I HAVE READ, UNDERSTAND, AND AGREE TO THE TERMS AND CONDITION OF THIS APPLICATION AND CONTRACT. Both Parent and Student signatures are required if the student is under 18 years of age.

Student’s Signature	Date
Parent’s Signature (if under 18)	Date

Incomplete Applications WILL NOT be Accepted

Terms and Conditions

The purpose of this agreement is to establish terms and conditions of occupancy between the student and Lamar Community College.
(Students must initial all spaces indicated after reading)

1. **(Initial)**_____ The College reserves the right to refuse housing to anyone who is delinquent in the payment of housing bills; who has demonstrated an unwillingness to abide by Housing Rules and Regulations (also subject to disciplinary action by the College); or who exhibits behavior which is incompatible with the maintenance of order and propriety in the Residence Hall.
2. **(Initial)**_____ All single freshmen students, under the age of 21, not living with parents (21 or older) while attending Lamar Community College, are **REQUIRED TO LIVE IN LCC STUDENT HOUSING**. Students who have complete two (2) full- time semesters on a college campus (distance ed. & H.S. concurrent enrollment not included) are exempt from this requirement.
3. **(Initial)**_____ Only *full-time* students at Lamar Community College may reside in the residence hall, unless special permission is given in writing by the Vice President of Administrative Services.
4. All students with an LCC Housing assignment are required to purchase a 19-meal per week, meal plan.
5. **(Initial)**_____ A deposit of \$150 (\$15 nonrefundable) must be paid to the **Cashier**, before a student/applicant may check into a room provided by LCC housing (LCC Housing staff may not accept a deposit). The remaining \$135 of the housing deposit may only be released to the Cashier for refund: after an **IN-PERSON CHECK-OUT** with a Housing Staff member. **If the student has an outstanding balance on their account, the deposit will be applied to that balance first.**
6. **(Initial)**_____ After a student has checked into LCC provided housing (signed their check-in form); if they decide to withdraw from LCC, move off campus (if eligible), or are removed for administrative or disciplinary cause: the student will be billed a prorated room and board charge, based on the date, which the student checks out (vacates) LCC Housing, up to the Census Date. Students, who withdraw from LCC, move off campus (if eligible), or are removed for administrative or disciplinary cause, after Census Date: will be charged the full room and board charge.
7. **(Initial)**_____ All charges for damage, replacement of keys, disciplinary fines, or other housing related charges will be billed to the student's banner account.
8. **(Initial)**_____ The college reserves the right to enter a student's room when there is a reason to believe: an occupant of the room may be physically harmed or endangered; college property is being damaged; college policy or terms of this contract are being violated; federal, state, or local laws are being violated; for building maintenance; or emergencies. Notice is not required, before entry.
9. **(Initial)**_____ The *Resident Handbook* and all other sections of the LCC Catalog, applicable to the operation and administration of the residence hall are hereby made a part of this agreement. Students (and their guests) who fail to comply with said rules, regulations, and/or policies will incur disciplinary action. **The College (or College Housing) is not obligated to give warnings or probation periods and may terminate this agreement (enact an eviction), for disregard or violations of College policies; and or for behavior that is incompatible with the maintenance of order and or College propriety.** A student who is evicted from College Housing will not be eligible for future housing in College Housing, for a minimum period of one semester, not including the semester in which the student was evicted.
10. **(Initial)**_____ The College assumes no responsibility for the theft, destruction, or loss of money, valuables, or other personal property belonging to, or in the custody of, the student regardless of the cause.
11. **(Initial)**_____ To the extent authorized by law, the student shall indemnify, save and hold harmless the State, its employees and agents, against any and all claims, damages, liability and court awards including costs, expenses and attorney fees incurred as a result of any act or omission by the student pursuant to the terms of this agreement.

The College reserves the right to amend or change the "Resident Handbook" when deemed necessary for the safety and/or comfort of residents. Said revisions, when made, are hereby made part of this agreement.

PLEASE SEND YOUR COMPLETED APPLICATION/CONTRACT AND OR \$150 DEPOSIT TO

By Mail

Lamar Community College
Attn: LCC Cashier
2401 South Main Street
Lamar, Colorado 81052

By Email

Scan your completed application,
front/back as a PDF
and email the file to
cashier.LCC@lamarcc.edu

Deposits

Checks payable to LCC may be
mailed to the address to the left.
Or payment with a credit card
may be made over the phone.
719.336.1593

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