



Enrollment Request For Underage Students

Adhere to the Eligibility & Application Requirements listed on the other side of this Form.

Name: _____ S#: _____ DOB __ __/ __ __/ __ __

Name of High School _____ Current Grade Level _____ Age _____

Semester & Year (check one) Fall _____ Spring _____ Summer _____

Course Prefix Number _____ Instructor's Name _____

Course Title _____ CRN _____

APPLICATION CERTIFICATIONS STATEMENT: I understand that, if allowed to enroll, I will be: 1) Required to follow all LCC rules and regulations, 2) Required to meet all standards of conduct, and 3) Subject to all disciplinary actions as detailed in the LCC Student Handbook and Catalog.

Please provide a brief statement as to why you are requesting admission to LCC prior to the age of 17

TO BE COMPLETED BY SECONDARY SCHOOL AUTHORITY

I __ do/ __ do not recommend the above student to attend Lamar Community College in the course identified above.

AN APPROVED SECONDARY INSTITUTION IS DEFINED AS ANY SECONDARY SCHOOL OR ACADEMY IN THE UNITED STATES ACCREDITED BY A REGIONAL ACCREDITING ASSOCIATION OR APPROVED BY A STATE DEPARTMENT OF EDUCATION OR STATE UNIVERSITIES. HOME-BASED EDUCATION PROGRAMS MUST BE IN COMPLIANCE WITH THE GUIDELINES ESTABLISHED IN COLORADO STATUTE 22-33-104.5.

Principal's Signature* _____ Date _____
 *or Superintendent of student's local school district of residence if enrolled in a Home-Base education program

TO BE COMPLETED BY PARENTAL/LEGAL GUARDIAN

My son/daughter has my permission to attend Lamar Community College and I understand that he/she will be 1) Required to follow all LCC rules and regulations, 2) Required to meet all standards of conduct, and 3) Subject to all disciplinary actions as detailed in the LCC Student Handbook and Catalog.

Signature _____ Date _____

TO BE COMPLETED BY THE LAMAR COMMUNITY COLLEGE INSTRUCTOR

This Application has been reviewed and the following action is recommended:

___ Approved for enrollment in the course listed above. ___ Denied for enrollment in the course listed above.

LCC Instructor's Signature _____ Date _____

FOR OFFICE USE ONLY

Admittance ___ is / ___ is not approved

President's Signature _____ Date _____ SGASADD Updated _____

It is the policy of Lamar Community College to admit students who are 17 years of age or older. A waiver may be granted based on extenuating circumstances unique to the role and mission of the college.

ELIGIBILITY REQUIREMENTS

- A. Applicant is no less than 15 years of age;
- B. Applicant has completed the ninth grade with a cumulative GPA of 3.0 for the most recent grade period at an approved secondary institution;
- C. Applicant is recommended for enrollment by an approved secondary school principal and parent/legal guardian;
- D. Applicant is attending a secondary school or academy in the United States accredited by a regional accrediting association or approved by a state department of education or a state university.
- E. Applicant who is participating in a non-public home-based educational program must be in compliance with C.R.S. 22-33-2045.5. Applicant must have been approved by the Superintendent for the local school district of residence or an independent or parochial school within the state of Colorado;
- F. Course pre-requisites must have been met;
- G. Applicant is not requesting to enroll in a course that requires a co-requisite;

APPLICATION REQUIREMENTS

- A. No later than one week prior to final registration day for the term, the applicant must:
 - 1. Schedule an appointment for an interview with the Director of Admissions and bring the following completed documents:
 - a. Application for Admissions;
 - b. Most recent secondary school transcript or grade report;
 - c. Enrollment Request for Underage Applicants (this form, one form per/course);
- B. The Enrollment Request for Underage Applicants is valid only for the term and course specified. A new Form is required for subsequent terms/courses.

APPROVAL/DENIAL

The Director of Admissions will notify the applicant of the final approval/denial no later than final registration day. Incomplete information, missing signatures, and documents that have been attached will result in automatic denial.

NOTICE OF NONDISCRIMINATION

Lamar Community College is an equal opportunity educational institution and will not discriminate on the basis of race, color, national origin, sex, and disability in its activities, programs or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, contact the Affirmative Action Director, 2401 South Main, Lamar, CO 81052, (719)336-2248, or the office for Civil Rights, U.S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Boulevard, Suite 310, Denver, CO 80204, (303)844-2981.