LAMAR COMMUNITY COLLEGE

COURSE DESCRIPTION/SYLLABUS

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| **COURSE:** |  | **CO/PREREQUISITE:** |  |
| **SEMESTER:** |  | **CREDIT(S):** |  |
| **DAY(S)** |  | **TIME:** |  |
| **BEGINS:** |  | **ENDS:** |  |
| **CENSUS DATE:** |  | **WITHDRAW DATE:** |  |
| **INSTRUCTOR:** |  | **PHONE:** |  |
| **OFFICE:** |  | **E-MAIL ADDRESS:** |  |
| **OFFICE HRS:** |  | **WEB ADDRESS:** |  |
| **DATE OF FINAL** |  |  |  |

**TEXT AND MATERIALS:**

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| **COURSE DESCRIPTION:**   |  | | --- | |  | |

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| **LEARNING OUTCOMES:**  Communications:\_\_\_\_\_ Math Literacy:\_\_\_\_\_\_  Aesthetic Responsiveness/Craftsmanship:\_\_\_\_\_\_ World Awareness:\_\_\_\_\_\_  Scientific Reasoning:\_\_\_\_\_\_ Critical Thinking:\_\_\_\_\_\_  Interpersonal Skills:\_\_\_\_\_\_ |

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| **CLASS MEETING REQUIREMENT:**  Students are expected to attend all sessions of each course in which they enroll. When circumstances make regular attendance impossible, students should report such absences to the instructor as soon as possible and make up assignments as the instructor requires. The instructor has the option of setting guidelines for attendance in determining grades. However, each instructor shall inform students verbally and/or in writing of his/her specific attendance requirements and students have the responsibility for knowing the attendance policy. All class sessions will be held in order to meet credit and contact hour requirements. Class cancellations will be made-up at the convenience of the instructor and students. |

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| **SPECIAL NEEDS NOTIFICATION:**  LCC is committed to accommodating the needs of persons with documented disabilities. It is the responsibility of the student to make the College aware of a documented disability and the need for accommodation(s). To allow reasonable time for arranging services, the student should provide documentation to the Special Populations Coordinator who is located in Bowman 125 as soon as possible. |

**MEETING DATES/COURSE SYLLABUS**:

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| **Week** | **Class Activity** | **Assignment** |
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**NOTE: This schedule is subject to change at the discretion of the instructor. Students will be informed of any changes.**

**REFER TO THE STUDENT HANDBOOK FOR SPECIFIC POLICIES REGARDING:**

Withdrawal Policies

Academic Dishonesty

Classroom Policies

Attendance

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| **EVALUATION CRITERIA:**  **GRADE SCALE: Point system as described above to establish letter grade of:**  **\_\_\_\_\_\_to \_\_\_\_\_\_ = A**  **\_\_\_\_\_\_to\_\_\_\_\_\_ = B**  **\_\_\_\_\_\_to\_\_\_\_\_\_ = C**  **\_\_\_\_\_\_to\_\_\_\_\_\_ = D**  **Below\_\_\_\_\_\_\_ = F** |

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| SYLLABUS APPROVAL | | | |
| SIGNATURE OF INSTRUCTOR |  | DATE |  |
| SIGNATURE OF DEAN OR CHIEF ACADEMIC OFFICER |  | DATE |  |